

Driver Log

Smith and Jones Importers

All unknown drivers must present government issued photo identification.

The employee granting access should complete this form, not the driver, to ensure legible and complete entries.

Printed Name	Company	Container Number	Seal Number	Photo ID Verified (Y/N)	Type of ID	ID Number	Date	Time In	Time Out

Reminder: all unrecognized or potentially unauthorized persons should be challenged in a professional manner according to company policy. They should be identified and, if necessary, management, security and/or the local police notified at phone number XXX.