GROUP PURCHASING

CUSTOMIZING THE PORTAL

Prerequisite: have a connection to iSupplier Portal

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ORACLE iSupplier Portal

1

🏠 Navigator ▼   ⭐ Favorites ▼   Home Logout **Preferences** Help

| Home | Orders | Shipments | Planning | Finance | Admin |

○ General
  • **Display**
  Preferences
  • Access Requests
  • Manage Proxies

General Preferences

Cancel | Reset to Default | Apply

Languages

Current Session Language [American English ▼] ⓘ
Default Application Language [French ▼] ⓘ

Accessibility

Accessibility Features [None ▼] ⓘ

Regional

Territory [United States ▼]
Date Format [dd-MMM-yyyy (22-Jul-2015) ▼]
Timezone [(GMT +02:00) CET ▼]
Number Format [10,000.00 ▼]
Currency [▼]
Client Character Encoding [Western European (Windows) ▼] ⓘ

2

Change Password

Known As [ ]
Old Password [ ]
New Password [ ]
Repeat Password [ ]
✔**TIP** Please enter your old and new passwords. Passwords are case sensitive.

For rules regarding the choice of your password, please check out the next page

Delivery Manager e-mail server credentials

e-Mail username [ ]
e-Mail password [ ]

Start Page

Responsibility [▼]
Page [▼]

Notifications

3

Email Style [HTML mail with attachments ▼]
Notifications will be sent in your current default language, French.

Cancel | Reset to Default | Apply

Click **Apply** to save your preferences.

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PASSWORD RULES

To maximize your Oracle account security, your password must meet the following criteria:

- Minimum of eight characters
- The password has to contain upper, lower and numeric characters
- The same character cannot be used more than once
- You cannot re-use a previously used password
- Passwords expire after 45 days.

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