

## Mexico Air (Asia) Import Shipping Instructions

This document, Mexico Air(Asia) Import Shipping Instructions, applies to all suppliers providing goods to Industrias Michelin S.A. De C.V. under a Master Agreement for Services, Purchase Order or similar contract. Note: These instructions are only applicable for direct suppliers to Michelin Mexico. If your Purchase Order was placed directly by Michelin France please contact: Cecile Place, email: [cecile.place@michelin.com](mailto:cecile.place@michelin.com)

### 1. Invoice information

<b>Bill to :</b> Industrias Michelin SA de CV. RFC / TAX ID: IMI9709082M5 Av. 5 de Febrero #2113-A Fracc. Industrial Benito Juárez, Querétaro, Qro. ZP 76120 México.	<b>Ship to on Invoice:</b> Industrias Michelin Planta MX2 Boulevard Edouard Michelin 302 S/N, Parque Industrial León, Bajío ZP 37680 León, Guanajuato.
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### 2. Bill of Lading Information *(THE FOLLOWING INFORMATION MUST ALWAYS BE INCLUDED IN THE BILL OF LADING).*

<b>Consignee:</b> Industrias Michelin SA de CV. RFC / TAX ID : IMI9709082M5 Av. 5 de Febrero #2113-A Fracc. Industrial Benito Juárez, Querétaro, Qro. ZP 76120, México. <i>Arrival Airport: Aeropuerto Internacional de la Cd.                  De México, Benito Juárez.</i> IATA: MEX	<b>Notify Party:</b> Industrias Michelin Planta MX2 C/O Ravisa SC Local 1-A Edificio Agentes Aduanales AICM, Zona Federal, Venustiano Carranza México D.F. C.P. 15620. Tel: (+52) 55 5784-0030, 5784-0384. Atte.: Angélica Olivares. Email: <a href="mailto:aicmtrafico9@ravisa.com">aicmtrafico9@ravisa.com</a>
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### 3. Contact information

All documents must be sent to Michelin's Logistics Contacts.  
 Estefanía Rodríguez / Project Leader MX2.  
[estefania.rodriguez@michelin.com](mailto:estefania.rodriguez@michelin.com) / Direct Line + 52 (442) 2961886  
 Mobile + 52 1 (442) 219 9589.

Julieta Veraza / International Traffic Coordinator MX2.  
[julieta.veraza@michelin.com](mailto:julieta.veraza@michelin.com) Direct Line + 52 (442) 4782915.  
 Mobile + 52 (1) (442) 219 1691.

**\*\*Purchase Order Number MUST BE in All Documents\*\***

**\*\*All documents Must be sent to Michelin's Logistic Contact upon Shipping. \*\*\***

- Invoice.
- Packing List.
- AIRWAY BILL.
- **When applicable** (Example: chemicals): MSDS and Certificate of Analysis (COA).
- Machinery & Equipment Serial Numbers must be written in all documents.
- All Documents **MUST HAVE** the name of the Project / Affair and Task.
- Technical Data Sheet.
- Photos / videos of the cargo.
- In Mexico, it is required that every wooden packaging is previously fumigated and has a certification or stamp as a proof. You can refer to the NOM-144 SEMARNAT (ISPM 15).