**U.S. OCEAN IMPORT SHIPPING INSTRUCTIONS**

This document, US Ocean Import Shipping Instructions, applies to all suppliers providing goods to Michelin North America, Inc. under a Master Agreement for Services, Purchase Order or similar contract.

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| **Bill to on Invoice and Consignee on BOL:**  Michelin North America, Inc.  1 Parkway South  P.O. Box 19001  Greenville, SC 29602 | **Ship to on Invoice:**  Must match the “Ship To” address specified  on the Purchase Order. |
| **IMPORT CONTACTS**  **Documents (invoice, packing list, and BOL)**  **MUST be sent to the import contacts below**  **at the time of shipment.** | |
| |  |  | | --- | --- | | **Michelin NA Logistics Contact:**  Michelin North America, Inc.  1 Parkway South  Greenville, SC 29615  Fax: 864-458-5531  [**import.usa@us.michelin.com**](mailto:import.usa@us.michelin.com) | **Import Broker Contact:**  Rogers & Brown  150L W, Phillips Road  Greer, SC 29650  Tel: 864-879-2157  Fax: 864-879-1044  **michelin\_bl@rogers-brown.com** |   **Please show Broker as Notify contact on BOL** | |
| **Documents and Details required for U.S. Customs Clearance:**  **ISF (10+2) Requirements:**   * Ensure 10+2 / ISF (Import Security Filing) is completed as instructed by Michelin Purchasing for any ocean shipment. * Any questions regarding ISF can be answered by referring to the guide provided by purchasing, or by contacting Michelin’s Purchasing Department   **Invoice Requirements:**   * 2010 INCOTERMS * Currency * Purchase Order number and line number * Must indicate for each line item: * Complete description in English * Michelin Part Number * Supplier Part Number * Country of Manufacture * Quantity, Unit of Measure, Unit Price * Net Weight and Gross Weight * Tariff Classification number   **Packing List:**   * Electronic copy sent in document package * Additional copy included in shipment, attached to product packaging   **Non- Negotiable Bill of Lading / Express Release (Sea Waybill).**    **PLEASE DO NOT SEND ORIGINAL OCEAN BILLS OF LADING!** | |
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